

Vacation Expiry 2024

Dear colleagues,

We would like to inform you about your remaining vacation entitlements for the year 2023. You can find the exact number in your employee portal.

Any unused vacation entitlement will automatically be carried over to the following year if you do not use it in the current year. No separate application for transfer is required.

Please note that your remaining vacation days from 2023 must be taken in full by no later than March 31, 2024, as they will expire after the transfer period expires.

Kindly request your vacation days for the year 2024 by November 30, 2023, through the employee portal, as usual. Approval will also be granted in January 2024 through the employee portal.

If you have any further questions, please feel free to contact me.

Best regards,
RÖFA - DIE LOGISTIKER GmbH

Jenny Nolting
Leitung Personalverwaltung
Prokuristin